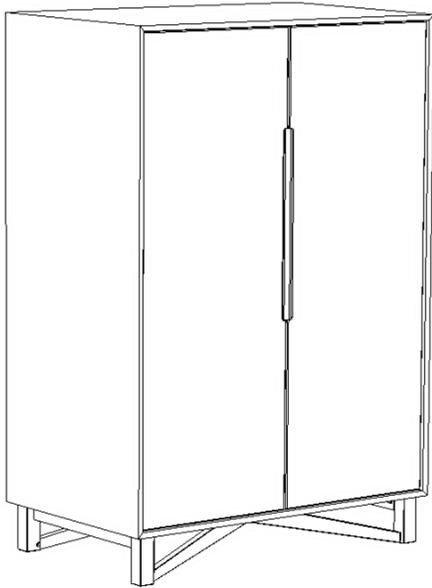


# Assembly Instructions for Bar Cabinet



Please identify the listed items before installation.

### Hardware included:

- Shelf support pins (8)
- Glass shelf holder (4)

### Components included:

- Wine shelves (3)
- Glass shelf (1)

### Bar Cabinets:

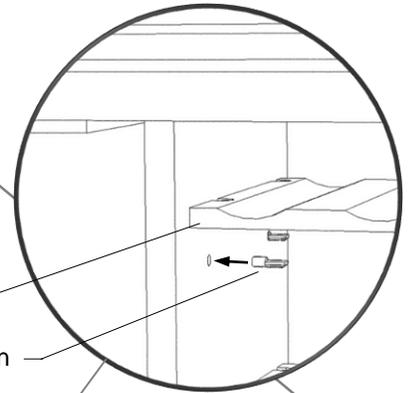
- w/ Catalina base: 33.5" W x 21" D x 50.5" H
- w/ Exeter base: 33.5" W x 21" D x 49.5" H

Tools required | None



## Step 1: Install the wine shelves

Open the cabinet door, insert *shelf support pins* into the holes in the case middle upright, then carefully place the wine shelves on the pins (**Figure 1**).

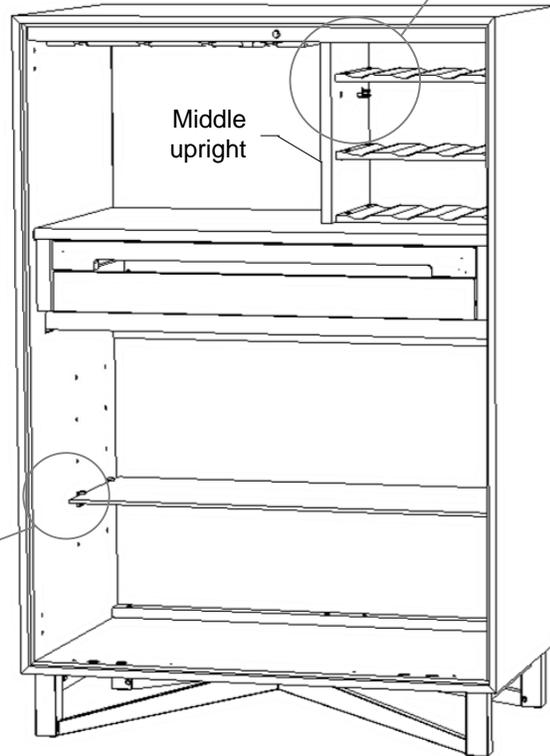


Wine shelf

Shelf support pin

## Step 2: Install the glass shelf

For ease of installation, lift the tab and slide out the upper bracket of each shelf holder. Then insert the lower part of the glass shelf holders into the holes of the side panel. Place the *glass shelf* on the bumper of each lower *glass shelf holder*. Put back the upper bracket of the holder. The glass will be sandwiched between the *upper bracket* and the *bumper* of the lower *glass holder*. When glass is in the right location, press the *tab* down to lock the glass in place (**Figure 1**).



Middle upright

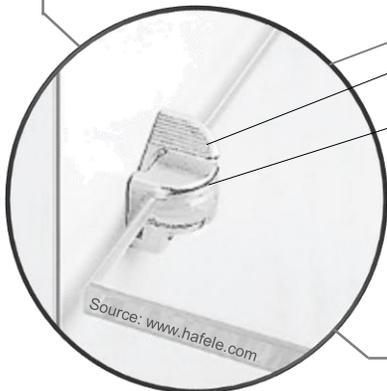
Lock tab

Glass shelf holder

Lock Tab

Shelf Holder - Upper

Shelf Holder - Lower



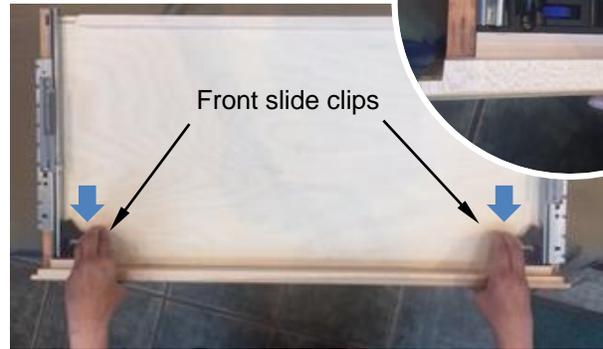
**Figure 1.** Install wine shelf and glass shelf to bar cabinet

Source: www.hafele.com



## How to release the drawer slides

To remove drawers from the slides, press both handles on the front slide clips on the drawer bottom and firmly pull drawer forward (**Figure 1**).



▷ **Figure 1.** Release the slides

## How to reinstall the drawer

Fully extend the drawer slides (from the case) and place drawer box on top of the slides. Pull each slide forward until it locks into both left and right slide clips. You will hear a locking “click” when the slide is locked properly (**Figure 2**). After the drawers are installed, they can be further leveled by sliding the small *adjustment knob* forward or back. This raises or lowers the drawer box in the case (**Figure 3**).

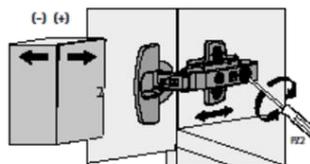


▷ **Figure 2.** Attach slides

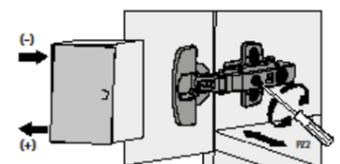
▷ **Figure 3.** Adjust slides

## How to level doors (for cases with doors)

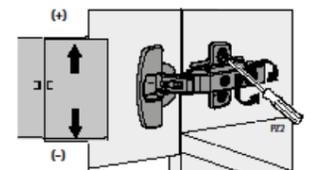
If your case has a door, it can be leveled by adjusting the three hinges. There are four screws on each hinge (**Figure 3**). The inner screw can move the door in and out (Figure 3-a). The middle screw can adjust the door in the left and right direction (Figure 3-b). The side screws can adjust the door up and down (Figure 3-c). Please adjust your door accordingly.



**Figure 3-a.** In & Out.



**Figure 3-b.** Left & Right.



**Figure 3-c.** Up & Down.

▷ **Figure 3.** Adjust the door(s) by turning the screws on the hinge.



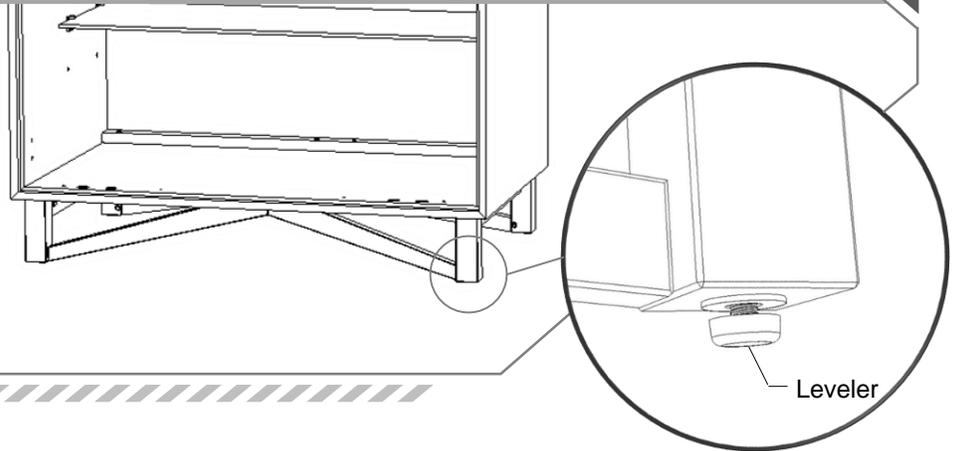


**W**hen  
in use

## How to level the case

2

To level the case, there are levelers in each of the four legs. The levelers can be turned up and down to make the unit level.



## Care Instructions

To care for and preserve the finish on your new Copeland Furniture piece, please keep the following recommendations in mind.

- While our furniture has been finished with a durable top coat, the surface may be sensitive to dents and abrasions during the first 30 days in your home.
- Treat the surface finish gently so it does not dent or chip. Tape or stickers should not be put on the finish.
- For general care use a soft cloth to dust the furniture.
- Use damp cloth with a mild soap to clean-up spills or dirt. Dry the surface thoroughly.
- Please do not use any polishes, waxes or solvents to clean the surface of the furniture. This holds true for new Copeland Furniture pieces as well as items you may already have in your home.
- Please do not place any candles directly on the surface of your furniture. The perfumes and dyes in the candles may penetrate the finish.
- Beds must be disassembled before moving to avoid damage. Never attempt to move the bed while it is assembled.

### Special Care Instructions for Cherry Furniture

Furniture crafted from cherry wood darkens with age. This change in color, from a reddish tan to a reddish brown, results from the natural oxidation of the wood when it is exposed to light. Objects left on a piece of cherry furniture for an extended period will retard this oxidation process and when removed, may leave a lighter colored outline of the object on the surface. With continued exposure to light, this color difference will eventually disappear and the wood will reach a mature even tone.

**copeland**  
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